

A G E N D A
REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
SEAL BEACH MUTUAL FIVE
August 17, 2016
Building 5, Room B, at 9:00 a.m.

- | | |
|---|-------------|
| 1. CALL TO ORDER | Dr. Coven |
| 2. PLEDGE OF ALLEGIANCE | Ms. Trembly |
| 3. ROLL CALL | |
| 4. INTRODUCTION OF GRF REPRESENTATIVE, GUEST(S), AND STAFF:
Mr. Hood, GRF Representative
Ms. Hopkins, Mutual Administration Director
Mr. Kranda, Building Inspector
Mrs. Aquino, Recording Secretary
Mutual Five shareholders and all guests | Dr. Coven |
| 5. PRESIDENT'S ANNOUNCEMENTS | |
| 6. APPROVAL OF MINUTES: Regular Monthly Meeting of July 20 2016 | Dr. Coven |
| 7. CORRESPONDENCE | Mr. Boryta |
| 8. BUILDING INSPECTOR | Mr. Kranda |
| 9. GRF REPRESENTATIVE | Mr. Hood |
| 10. CHIEF FINANCIAL OFFICER'S REPORT | Ms. Sumners |
| 11. UNFINISHED BUSINESS – | |
| 1. Committee Appointments | |
| 2. Four language rules sign on laundry room doors
(Korean, Tagalog, Spanish, English) | |
| 3. Project updates | |
| a. SmartBurner Installation | |
| b. Roofing Contract | |

STAFF SECRETARY BREAK (TIME TO BE DETERMINED BY PRESIDENT)

- | | |
|--|--|
| 12. NEW BUSINESS – | |
| 1. Procedures: | |
| a. Permits for patios may be approved by President if there is a precedent.
ARC will be consulted for unprecedented plans. | |
| b. Permits for remodels may be approved by Inspector when they meet all
City Codes, as well as Leisure World, and Mutual Five Policies. | |

2. Servicing circuit breaker boxes in each unit
3. Discussion of seal asphalt blacktop
4. Policy to require mandatory insurance from seller for one year. Discussion only
5. Fine Policy. Discussion only
6. Drones for Emergency preparedness – fly over?
7. Contracts: Fall tree pruning
8. Tree donations

13. MUTUAL ADMINISTRATION DIRECTOR

Ms. Hopkins

14. SHAREHOLDER(S) COMMENTS

15. DIRECTOR(S) COMMENTS

16. ADJOURNMENT

17. EXECUTIVE SESSION (member, contract, legal issues, if required)

(STAFF WILL LEAVE THE MEETING BY 12:10 P.M.)

**NEXT MEETING: SEPTEMBER 21, 2016
BUILDING 5 CONFERENCE ROOM B**

ka:8/11/16