

PLEASE DO NOT DROP INTO THE MAIL SLOTS

**MINUTES OF THE REGULAR MONTHLY MEETING
BOARD OF DIRECTORS
SEAL BEACH MUTUAL FIVE
August 16, 2017**

The Regular Monthly Meeting of the Board of Directors of Seal Beach Mutual Five was called to order by President Coven on Wednesday, August 16, 2017, at 9:02 a.m. in Building Five, Conference Room B, followed by the *Pledge of Allegiance*.

ROLL CALL

Present: President Coven, Secretary Boryta, CFO Tran, and Directors Cude, Deady, and Powell

Absent: Vice President Van Wyk

GRF Representative: Mr. Gould

Guests: Five shareholders of Mutual Five

Staff: Ms. Hopkins, Mutual Administration Director
Mr. Alvarez, Building Inspector
Ms. Day Recording Secretary

MINUTES

President Coven asked if there were any corrections to the July 19, 2017, Regular Meeting minutes. There being no corrections, the minutes are approved by acclamation.

PRESIDENT'S ANNOUNCEMENTS

President Coven presented her report (attached).

SHAREHOLDERS' COMMENTS

Several shareholders made comments.

BUILDING INSPECTOR'S REPORT

Inspector Alvarez presented his activity report (attached).

Following questions, Inspector Alvarez left the meeting at 9:21 a.m.

GRF REPRESENTATIVE'S REPORT

GRF Representative Gould presented his report on the GRF activity (attached).

CORRESPONDENCE

Secretary Boryta received no correspondence.

CHIEF FINANCIAL OFFICER'S REPORT

CFO Tran presented her financial report (attached).

COMMITTEES

Secretary Boryta discussed a Building Captains event on December 7 in Clubhouse 3. More information will be forthcoming.

Laundry Rooms

Director Powell presented his report (attached).

Caregivers and Pets

Secretary Boryta presented her report (attached).

Landscaping

Director Deady discussed sprinklers and the lawns.

Physical Properties

Director Cude presented his report (attached).

UNFINISHED BUSINESS

The Board discussed Policy 7304 – Financing Capital Projects (attached). Upon a MOTION duly made by Secretary Boryta and seconded by Director Powell, it was

RESOLVED, To rescind Policy 7304 – Financing Capital Projects on a preliminary basis until the 30-day posting period is completed.

The MOTION passed.

Following a discussion, President Coven postponed action on the Occupancy Agreement Article 23 Late Charge Cost for more research.

President Coven gave an update on roofing, gutters, asphalt, and landscaping.

NEW BUSINESS

The Board discussed rescinding Policy 7020 – Approval of Escrows (attached). Upon a MOTION duly made by Director Powell and seconded by Secretary Boryta, it was

RESOLVED, To rescind Policy 7020 – Approval of Escrows on a preliminary basis until the 30-day posting period is completed.

The MOTION passed.

The Board discussed rescinding Policy 7170 – Parcel Representation (attached). Upon a MOTION duly made by President Coven and seconded by Director Powell, it was

RESOLVED, To rescind Policy 7170 – Parcel Representation on a preliminary basis until the 30-day posting period is completed.

The MOTION passed.

The Board discussed amending Policy 7210 – Annual Elections (attached). Upon a MOTION duly made by President Coven and seconded by Director Powell, it was

RESOLVED, To amend Policy 7210 – Annual Elections on a preliminary basis until the 30-day posting period is completed.

The MOTION passed.

President Coven reported that Policy 7510.05 – Eligibility Requirements is still being reviewed by all the other Mutual Boards.

The Board members discussed purchasing signs for the trash areas. Director Deady will create a flyer and Secretary Boryta will bring a draft of a sign to be posted at the trash areas.

Following a discussion, and upon a MOTION duly made by CFO Tran and seconded by Director Powell, it was

RESOLVED, To reinvest \$350,000 in the Morgan Stanley money market account to CDs.

The MOTION passed.

President Coven called a break at 10:24 a.m. to 10:39 a.m.

NEW BUSINESS (continued)

President Coven reported that the Emergency Preparedness Committee had its first meeting. She stated that you are responsible for yourself and need to prepare for an emergency or disaster with food, water, etc. The Mutual is not responsible for you.

MUTUAL ADMINISTRATION DIRECTOR

Ms. Hopkins updated the Board on Mutual Administration activity. In addition, she discussed the new Copy and Supply Center in Building 5.

DIRECTOR'S COMMENT

The shareholder in Unit 108-K discussed a remodel for his unit.

One Director made a comment.

SHAREHOLDERS' COMMENTS

One shareholder made a comment.

ADJOURNMENT

There being no further business to conduct, President Coven adjourned the meeting at 11:21 a.m. and stated an Executive Session would follow to discuss member issues.



Attest

Joan Boryta, Secretary
SEAL BEACH MUTUAL FIVE

cd:8/16/17
Attachments

**NEXT REGULAR BOARD MEETING: September 20, 2017, 9:00 A.M.
BUILDING FIVE CONFERENCE ROOM B**

**RESOLUTIONS IN THE REGULAR
MONTHLY MEETING AUGUST 16, 2017**

08/16/17 RESOLVED, To rescind Policy 7304 – Financing Capital Projects on a preliminary basis until the 30-day posting period is completed.

RESOLVED, To rescind Policy 7020 – Approval of Escrows on a preliminary basis until the 30-day posting period is completed.

RESOLVED, To rescind Policy 7170 – Parcel Representation on a preliminary basis until the 30-day posting period is completed.

RESOLVED, To amend Policy 7210 – Annual Elections on a preliminary basis until the 30-day posting period is completed.

RESOLVED, To reinvest \$350,000 in the Morgan Stanley money market account to CDs.

MUTUAL 5
PRESIDENT'S REPORT
August 16, 2017

Mutual 5 has been a busy place the past couple of weeks. The Shareholders living on the Cedar Crest side have been patiently putting up with the resurfacing of that roadway. Those Shareholders who have carports on Homewood Road have had the additional burden of keeping their carports clear. So far everyone is taking it in stride. Soon this GRF project will be finished and we will have a smooth road. Just to let you know that the cost of redoing these two roads is at the expense of Golden Rain and does not come out of the Mutual 5 Budget. The roofers are in the last phase of the seventh of nine buildings and will soon be starting on building 121.

Our Biennial Fire and safety inspections will be starting in September. Your building will be posted in advance so that you will know when we will be coming. While the Inspector is doing his job, your Director will be looking for a number of things. We will be taking a count of glass top stoves so that we can consider a fire prevention system for those units. We will be checking to be sure there is only one door lock into the unit. If you have an old toilet, please point it out to us – it needs to be upgraded. Although we will not read it, we would appreciate seeing your insurance policy to check if it is an HO6 policy. There may be other things on our check list as well.

We just signed a contract for the installation of 133 new sprinklers for better coverage of some areas.

I thought you might be interested in the fact that from January 1 to July 31st there have been twenty-four units sold in Mutual 5. The total sales price comes to \$5,791,500. (This gives us an average price of \$241,312.)

Our Directors are all working hard taking care of old business and starting new projects. (I will let you know about these as they develop.)

Respectfully submitted,

Betty Coven, Ph.D.
President, Mutual 5



INSPECTOR MONTHLY MUTUAL REPORT

MUTUA (05) Five

INSPECTOR: BRUNO ALVAREZ

MUTUAL BOARD MEETING
DATE:

AUGUST 16,17

PERMIT ACTIVITY							
UNIT #	DESCRIPTION OF WORK	GRF/CITY PERMIT	PERMIT ISSUE	COMP. DATE	CHANGE ORDER	RECENT INSPECTION	CONTRACTOR / COMMENTS
69-G	CARPORT CABINET	GRF	06/13/17	07/20/17	NO	NONE	HANDYMAN
70-A	HEAT PUMP	BOTH	05/19/17	06/30/17	NO	FINAL6/15/17	GREENWOOD
72-K	HEAT PUMP	BOTH	07/12/17	08/22/17	NO	NONE	ALPINE
90-I	INSTALL TILE	GRF	05/30/17	07/20/17	NO	NONE	BERGKVIST
90-I	LIGHT FIXTURE	GRF	05/30/17	07/20/17	NO	NONE	BERGKVIST
5-92L	INSTALL TILE	GRF	06/28/17	09/20/18	NO	NONE	LW DÉCOR
93-H	WALKWAY	GRF	08/15/17	09/30/17	NO	NONE	LOS AL BLDRS
93-H	INSTALL CARPORT CABINET	GR	08/20/17	09/20/17	NO	NONE	HANDYMAN
94-A	KITCHEN REMODEL	BOTH	08/25/17	10/25/17	NO	NONE	LW DÉCOR
94-F	EZ ACCESS TUB	BOTH	08/03/17	09/03/17	NO	NONE	NUKOTE
96-H	HVAC	BOTH	06/12/17	09/30/17	NO	NONE	GREENWOOD
99-G	ROOM ADDITION	BOTH	11/07/17	05/04/17	NO	05/10/17 FINAL	ALPHA MASTER
100-I	HEAT PUMP	BOTH	08/09/17	10/12/17	NO	NONE	GREENWOOD
105-I	WASHER AND DRYER	BOTH	04/21/17	07/03/17	NO	05/24/17ROUGH	LOS AL BLDRS
107-K	AC	BOTH	05/30/17	08/30/17	NO	NONE	GREENWOOD
108-G	HVAC	BOTH	08/14/17	09/14/17	NO	NONE	ALPINE
108-K	KITCHEN REMODEL	BOTH	07/28/17	10/16/17	NO	NONE	GREAT WEST CONSTRUCT.
101-J	LOWER CARTPORT STORAGE	GRF	05/19/17	05/27/17	NO	NONE	HANDYMAN
110-D	LOWER CARTPORT STORAGE	GRF	07/14/17	08/20/17	NO	NONE	HANDYMAN
113-I	REMODEL	BOTH	06/28/17	11/30/17	NO	NONE	LW DÉCOR
116-C	WASHER AND DRYER	BOTH	07/28/17	09/08/17	NO	NONE	JC KRESS
118-I	HVAC	BOTH	08/23/17	11/23/17	NO	NONE	GREENWOOD
119-K	REMODEL	BOTH	03/20/17	04/05/17	NO	03/30/17 FINAL	OGAN
123-I	REMODEL	BOTH	06/13/17	11/13/17	NO	NONE	LOS AL BLDRS
123-J	HEAT PUMP	BOTH	06/12/17	09/30/17	NO	NONE	GREENWOOD
124-F	RENOVATION	BOTH	05/15/17	06/30/17	NO	ROUGH	OGAN

SHADED AREAS HAVE BEEN SIGNED OFF

UNIT #	ESCROW ACTIVITY						
	NMI	PLI	NBO	FI	FCOEI	ROF	DOCUMENTS/COMMENTS
72-D		07/10/17					
72-K		02/16/17	03/14/17	03/21/17	04/04/17		
93-D		02/16/17					
93-E		06/15/17	07/05/17				
94-A		11/01/16					
95-C		03/24/15					
95-L		06/15/17					
96-F		01/04/17	02/23/17	03/01/17	03/13/17		
97-C		07/10/17					
99-I		05/05/17					
99-J							
101-D		06/20/16					
104-E		10/12/16	08/08/17				
105-I		04/01/16					
106-H		04/01/16					
106-L		06/15/17					
108-J		09/30/16					
108-K		01/24/17	03/20/17	04/06/17			
109-D		07/25/16					
109-F		05/05/17					
110-D		02/23/17	03/30/17	03/30/17	04/11/17		
112-D		03/14/17	04/14/17	04/19/17	05/05/17		
113-F		07/10/17					
115-F		06/14/16					
116-C		05/31/17	06/19/17	06/21/17			
119-K		01/04/17	03/22/17	04/05/17	04/18/17		
124-F		12/16/16					
125-A		02/16/17					
125-G							

ALL HAVE BEEN SIGNED OFF

re-Listing Inspection NBO = New Buyer Orientation

Final COE Inspection ROF = Release of Funds

CONTRACTS		PROJECT
MR. GUTTER		WAITING FOR ESTIMATE ON BUILDING 93-94-95-98-103.
KELLIE VAUGHN		BUILDING 95/98 HAS BEEN COMPLETED START BLDG.103 ON 07/10/17
KRESS		STOVE HOOD AT BUILDING 103 HAS BEEN COMPLETED

Wayne R. Gould
GRF Director
Mutual 5

AUGUST REPORT

It has been a busy month for the GRF Board. We are starting the Clubhouse Renovation Project. The GRF Board has approved \$1,000,000 for the sole purpose of renovating all the clubhouses. All work to be done will be fully approved by the Recreation and other committees with each action approved by the GRF Board.

Many of our computer systems have died of old age and are being replaced. GRF strives to be transparent and wants all shareholders to see what we are doing. Much of what happens is on the website as are all our policies. Use continues to rise and the need for new equipment and new software was obvious.

Martin Luther King Day is now an official Holiday for LW Employees.

The New Copy Center is up and running and the store portion is much expanded. No more trips to go to Service Maint. for things like batteries and light bulbs as well as emergency supplies.

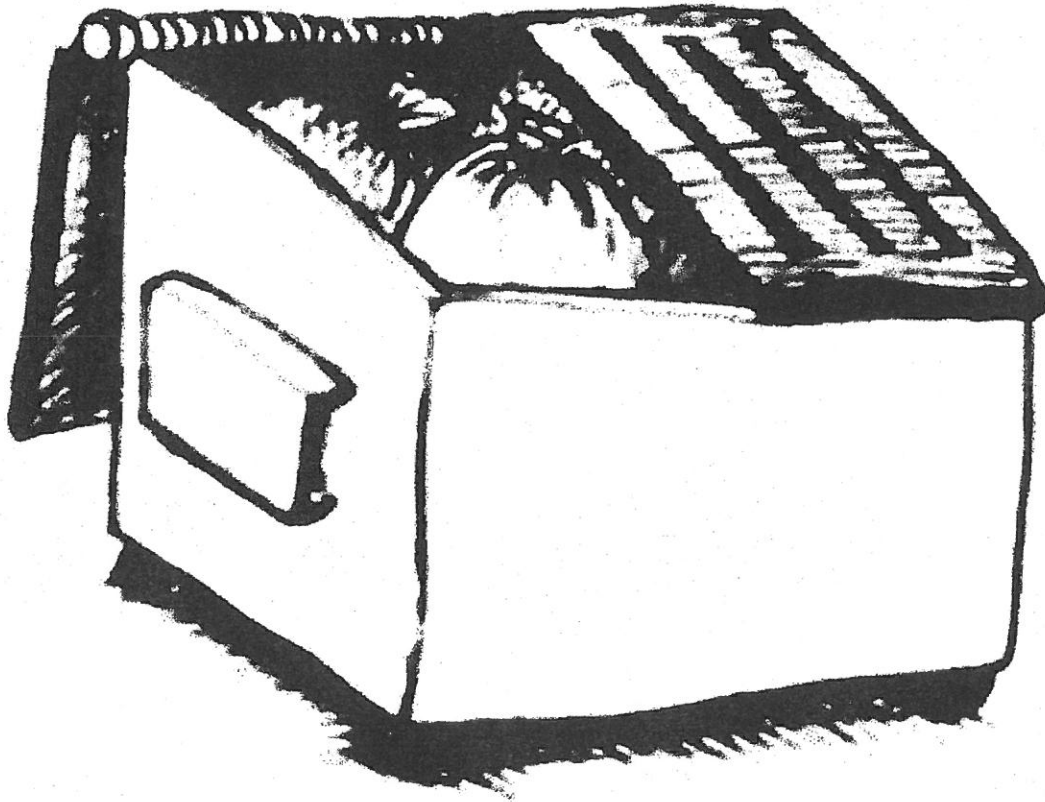
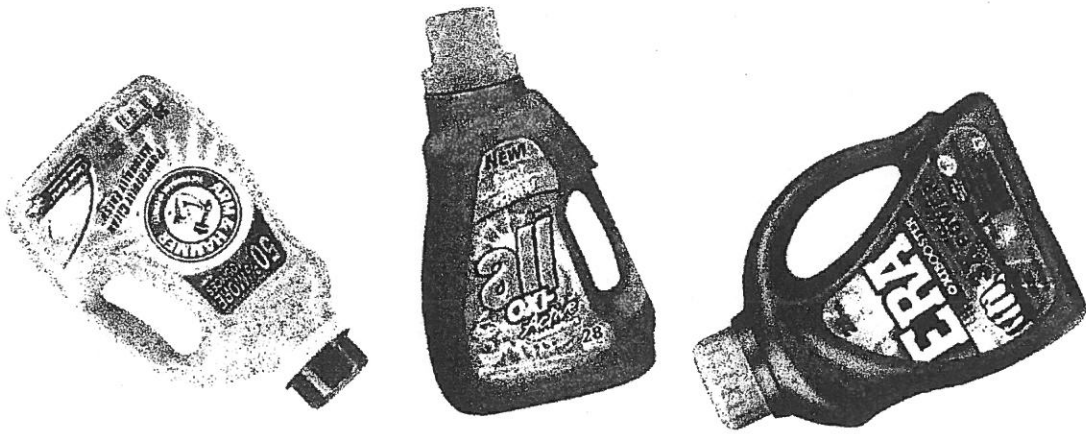
The Recreation Department will be moving many club meetings as we go through the Clubhouse revitalizations. This will create a very difficult burden on open club meeting space so the Board has approved a One Year Moratorium on new clubs in LW. Pool and Locker rooms: Custodial has been directed to do a more thorough job at the pool and locker rooms and the improvement is quite noticeable.

The new Office are for the RV Lot is in place and several improvements are complete or in the works. Our new lot attendant is in place as well.

Respectfully Submitted
Wayne R. Gould

P.O. Box 2069
 Seal Beach CA 90740

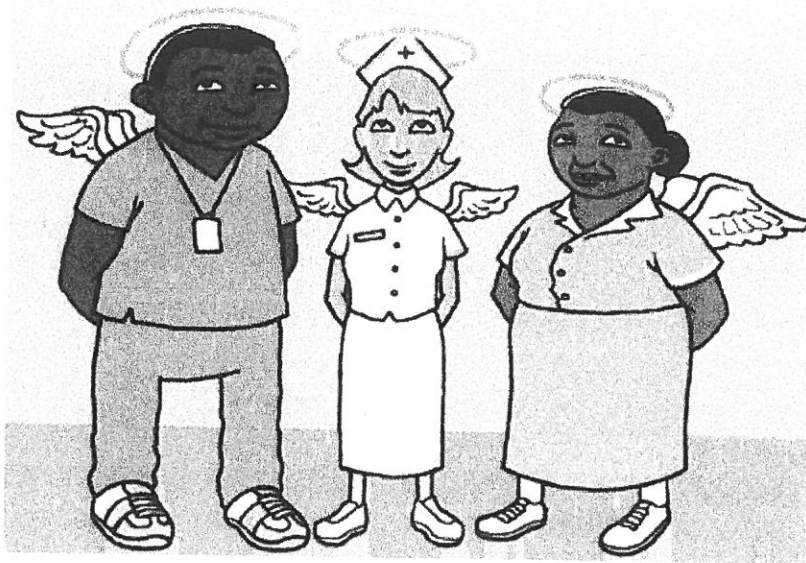
Jul Actual	Jul Budget		2017 Y-T-D Actual	2017 Y-T-D Budget
119,087	119,084	Carrying Charges	833,592	833,588
40,334	40,334	Reserve Funding	282,339	282,338
159,421	159,418	Total Regular Assessments	1,115,932	1,115,926
0	0	Service Income	0	0
3,173	1,668	Financial Income	21,072	11,676
6,176	2,145	Other Income	25,712	15,015
9,349	3,813	Total Other Income	46,784	26,691
168,771	163,231	Total Mutual Income	1,162,716	1,142,617
71,188	71,188	GRF Trust Maintenance Fee	498,316	498,316
16,032	11,651	Utilities	74,803	81,557
165	1,024	Professional Fees	3,985	7,168
0	39	Office Supplies	74	273
10,619	29,083	Outside Services	185,381	203,581
11,885	9,914	Taxes & Insurance	82,327	69,398
40,334	40,334	Contributions to Reserves	282,339	282,338
150,224	163,233	Total Expenses Before Off-Budget	1,127,225	1,142,631
18,547	(2)	Excess Inc/(Exp) Before Off-Budget	35,491	(14)
3,172	0	Depreciation Expense	17,730	0
15,375	(2)	Excess Inc/(Exp) After Off-Budget	17,761	(14)
		Restricted Reserves		
2,636	0	Appliance Reserve Equity	38,316	0
2,300	0	Painting Reserve	209,770	0
0	0	Contingency Operating Equity	50,706	0
190,453	0	Roofing Reserve	2,256,442	0
(214)	0	Emergency Reserve Equity	117,486	0
8,771	0	Infrastructure Reserve	232,708	0
203,946	0	Total Restricted Reserves	2,905,427	0



**PLEASE TAKE YOUR SOAP JUGS
TO THE DUMPSTER**

**LAUNDRY ROOMS ARE CLEANED
ONLY ONCE EACH MONTH**

ATTENTION CAREGIVERS



A reminder

If you are not yet registered please go to Stock Transfer to fill out the Caregiver Form. We will then be able to provide you with a dashboard pass enabling you to park in your shareholder's carport space.

Physical Properties Committee Report 8-16-17

PLEASE DO NOT LEAVE LARGE TRASH ITEMS ON THE CONCRETE AREA OUTSIDE OR BEHIND THE DUMSTERS, OUR TRASH COMPANY DOES NOT PICK-UP THOSE ITEMS. ANYTHING THAT WON'T FIT IN THE DUMSTERS CAN BE TAKEN TO THE LARGE TRASH BINS AT THE 1.8 ACRES MIMI FARM AREA FOR DISPOSAL. THE MUTUAL MUST PAY MONEY TO HAVE LARGE ITEMS HAULED AWAY!

The Reroofing Program is in its first year with six Buildings completed (90, 91, 93, 94, 95, and 98) one Building (103) is expected to be completed this week and the remaining two Buildings (114 expected to start in the next two weeks, and 121) are expected to be completed over the next two months. The Board is discussing next year's program but has not determined the actual Buildings and how many will be included in the second year of the Program. New contracts will be advertised, bids received, and contracts awarded for each of the remaining years, on a year by year basis.

The GRF streets in the Cedar Crest – Homewood area of Mutual 5 are under construction with the installation of new concrete gutters and asphalt pavement. This work began last week and is scheduled to be completed this week. The Mutual is getting quotes for work to slurry seal the other asphalt pavement in this area. The asphalt pavement in the Medinac – Wentworth area of the Mutual will not be slurry sealed this year because some of it will be replaced with concrete in the next few years.

Permit Activity: 25 Permits for the following activities have been issued since May:

Permit Activity	May 2017	June 2017	July 2017	August 2017
Carport Lower Cabinet	101J	69G	110D	93H
Install Title	90I	92L		
Light Fixture	90I			
Walkway				93H
EZ Access Tub				94F
HVAC – Heat Pump	70A, 107K	123J, 96H	72K	108G, 108I, 100I
Room Addition	99G			
Washer Dryer	105L		116C	
Remodel – Remodel kitchen	124F	113I, 123I	108K	94A

Ken Cude, Chair Physical Properties Committee

MUTUAL OPERATIONS**RESCIND MUTUAL FIVE****ACCOUNTING AND FISCAL**Financing Capital Projects

WHEREAS, Seal Beach Mutual No. _____ (all except Mutual No. Nine) recognizes the need for continuing development and improvement of the trust property of Seal Beach Leisure World for the benefit of all stockowners, and

WHEREAS, it is the desire of the Mutual Corporation to assist in the financing of capital improvements to the trust,

NOW, THEREFORE, BE IT RESOLVED that for any refund owing to the Mutual Corporation from the Golden Rain Foundation for the fiscal year 1972, this Corporation does hereby instruct the Golden Rain Foundation as their agent to:

1. Deposit to the credit of the trust fund of Seal Beach Leisure World which is held by the Golden Rain Foundation as trustee for the benefit of the Seal Beach Mutual Corporations any portion of the refund due this Corporation from the Golden Rain Foundation that is the proceeds in excess of the first \$50,000 of refund derived from the operation of the Golden Rain Foundation.
2. It is the intent of this resolution that the Golden Rain Foundation shall refund in the normal manner the first \$50,000 for the fiscal year 1972 and apply any refund in excess of \$50,000 to the capital funds of the trust in the same proportion that the original contributions were made to the trust.

BE IT FURTHER RESOLVED, that this resolution will become effective only in the event that all other Seal Beach Mutuals adopt a similar resolution.

Mutual No.5 (11-18-16) & Mutual No. 7 Only (Effective 11-21-00):

WHEREAS, Seal Beach Mutual No. _____ recognizes the need for continuing development and improvement of the trust property of Seal Beach Leisure World for the benefit of all stockowners, and

WHEREAS, it is the desire of the Mutual Corporation to assist in the financing of capital improvements to the trust,

NOW, THEREFORE, IT BE RESOLVED, that for any refund owing to the Mutual

Mutual No.5 (Effective 11-18-16) & Mutual No. 7 Only (Effective 11-21-00) (Cont'd.):

MUTUAL OPERATIONS

7304

RESCIND MUTUAL FIVE

ACCOUNTING AND FISCAL

Financing Capital Projects

Corporation from the Golden Rain Foundation for the fiscal year 1972 and following fiscal years, this Corporation does hereby instruct the Golden Rain Foundation as their agent to:

1. Deposit to the credit of the trust fund of Seal Beach Leisure World which is held by the Golden Rain Foundation as trustee for the benefit of the Seal Beach Mutual Corporations any portion of the refund due this Corporation from the Golden Rain Foundation that is the proceeds in excess of the first \$50,000 of refund derived from the operation of the Golden Rain Foundation.
2. It is the intent of this resolution that the Golden Rain Foundation shall refund in the normal manner the first \$50,000 for the fiscal year 1972 and the following fiscal years and apply any refund in excess of \$50,000 to the capital funds of the trust in the same proportion that the original contributions were made to the trust.

BE IT FURTHER RESOLVED, that this resolution will become effective only in the event that all other Seal Beach Mutuals adopt a similar resolution.

MUTUAL ADOPTION

AMENDED

RESCINDED

ONE			
TWO	11-16-72		
THREE	11-20-72		
FOUR	01-08-73		
FIVE	12-20-72	11-18-16	
SIX	12-08-72		
SEVEN	01-19-73	11-21-00	
EIGHT			
NINE	11-13-72		07-11-11
TEN	11-30-72		
ELEVEN	12-21-72		
TWELVE	11-09-72		
FOURTEEN	11-09-72		
FIFTEEN	11-10-72		
SIXTEEN	12-14-72		

MUTUAL OPERATIONS**RESCIND MUTUAL FIVE****Approval of Escrows – All Mutuals Except Two, Five, Nine, and Ten**

RESOLUTION:

WHEREAS, Article V, Section 2, of the bylaws vests power in the Board of Directors to accept or reject all applications for membership and admission to occupancy of a dwelling unit in the cooperative housing project, and

WHEREAS, a system utilizing questionnaires and a medical examination has been instituted to expedite determination that the potential buyer meets all established criteria, with the responsibility for operation of said system resting on paid employees of the Foundation and Health Care Center, and

WHEREAS, it is necessary that escrow papers be signed in a timely manner but calling special meetings of the Board to accept or reject each application in escrow would prove cumbersome,

NOW, THEREFORE BE IT RESOLVED, THAT

1. The President of this Corporation is appointed and empowered to act in behalf of the Board in signing various document in escrow that are necessary to accept or reject potential members of the Corporations.
2. Should the President be absent or otherwise unable to perform, then any officer of this Corporation shall be empowered to sign such papers on behalf of the Board.

MUTUAL ADOPTIONS

ONE	12-07-72	
TWO		(See Policy 7020.2)
THREE	11-20-72	
FOUR	12-04-72	
FIVE	11-15-72	(See Policy 7020.05) Dec 2016
SIX	12-08-72	
SEVEN	11-17-72	
EIGHT	11-27-72	
NINE		(See Policy 7020.9)
TEN	11-30-72	(See Policy 7020.2)
TWELVE	11-09-72	
ELEVEN	11-16-72	
FOURTEEN	11-10-72	
FIFTEEN	11-20-72	
SIXTEEN	12-14-72	

(Dec 16)

RESCIND MUTUAL FIVE

ORGANIZATION OF THE BOARD

Parcel Representation

Excerpt from Attorney W. A. Williams' letter to the Administrator, dated 15 April 1969.

"With respect to the nomination of individuals for the office of director in the corporation, it is not necessary that the nominating party be a member of the same mortgage parcel as the person nominated. The reason for this is the fact that this is one corporation, and the directors serve all members of the corporation despite the fact that the Bylaws provide that only one member may be eligible for election for each mortgage parcel."

(Removes paragraph concerning nominations from the floor which is no longer valid.)

(Apr 69)

AMEND POLICY MUTUAL FIVE

STOCKHOLDERS MEETINGS

Annual Elections – Mutuals 3, 4, 5, 6, 7, 11, 16, and 17

In accordance with State Law and the Mutual Bylaws, the following policy is established for the general election of directors to the Mutual Board of Directors.

1. Candidates

a. Candidate Eligibility

In accordance with the Mutual Bylaws, all members in good standing are eligible to run for election to the Mutual Board of Directors. "Good Standing" means that the member is not delinquent in the payment of monthly or special assessments in an amount equal to or greater than one month's assessment for a period of time greater than 30 days.

b. Notification of Nominations for Election of Directors

The Mutual Board of Directors shall also place notice in the *Golden Rain News* and in the Mutual laundry rooms not less than 90 days prior to the annual meeting that any member of the Mutual in good standing may place his/her name into nomination for the election of directors.

c. Self-Nomination by Shareholders

Mutual members who wish to nominate themselves as a candidate for election to the Mutual Board of Directors must do so in writing not more than 90 days or less than 60 days prior to the annual meeting date.

d. Nominations from the Floor

Candidates may be nominated from the floor during the annual meeting. There is no provision in the Mutual Bylaws allowing for write-in candidates.

e. Equal Access to Clubhouse Facilities

Equal access to clubhouses shall be provided at no cost to all candidates, including those who are not incumbents, and to all members advocating a point of view, including those who are not endorsed by the Mutual Board of Directors, for purposes reasonably related to the election. The clubhouses are subject to availability by reservation only on a first-come, first-serve basis.

AMEND POLICY MUTUAL FIVE

STOCKHOLDERS MEETINGS

Annual Elections – Mutuals 3, 4, 5, 6, 7, 11, 16, and 17

2. Election Process

- a. The Golden Rain Foundation will provide a contracted vendor to assume all election services, including inspector(s) of election, who will be directed to conduct the election under current applicable codes.
- b. If the Golden Rain Foundation does not provide a contracted vendor to assume all election services, then Section 3 will be prepared and processed by the Mutual Corporation or Golden Rain Foundation:

3. Election Materials

a. Notice Letter

The notice letter, mail-in secret ballot, voting instructions and mailing instructions for the Mutual annual election shall be mailed out to each Mutual apartment no later than 30 days prior to the annual meeting.

b. Secret Ballots Returned By Mail

The mail-in secret ballot is required to be mailed to the "Inspectors of the Election" for proper verification and validation, and must be received before 4:00 p.m. on the day before the annual meeting.

The mail-in secret ballot, if sealed and properly mailed, will be opened the day of the annual meeting by the inspectors of the election. The mail-in secret ballot is irrevocable once it is validated by the inspectors of election.

4. Inspectors of the Election

a. Qualifications and Number of Inspectors

An inspector of the election may not be a member of the Mutual Board of Directors, or a candidate for the Mutual Board of Directors, or related to a member of the Mutual Board of Directors, or under contract to the association for any compensable services.

b. Observers of the Election Appointed By the Board of Directors

AMEND POLICY MUTUAL FIVE

STOCKHOLDERS MEETINGS

Annual Elections – Mutuals 3, 4, 5, 6, 7, 11, 16, and 17

There shall be three (3) observers of the election appointed by the Mutual Board of Directors (90) days before the annual meeting day. The Board may also appoint alternative observers of the election. The observers of the election may appoint and oversee additional assistant observers of the election in any number deemed to be reasonable by the Mutual Board of Directors.

c. Inspector of the Elections - Duties

- 1) Determine the number of shareholders entitled to vote and the voting power of each.
- 2) Determine the authenticity, validity and effect of proxies, if any.
- 3) Receive mail-in proxy forms and ballots.
- 4) Open mail-in proxy forms and ballots at the annual meeting.
- 5) Hear and determine all challenges and questions in connection to the right to vote.
- 6) Count and tabulate all votes.
- 7) Determine the results of the election.
- 8) Perform his or her duties expeditiously, impartially, and in good faith at all times.

5. Voting

a. Qualification for Voting

Votes may be cast by mutual members in good standing:

- 1) By ballot in person on the day of the annual meeting; or
- 2) By using the mail-in secret ballot; or
- 3) By using the mail-in proxy form.

b. ~~Cumulative Voting~~

~~In accordance with the Mutual Bylaws, voting will be "cumulative."~~

c. Voting by Secret Ballot

All ballots shall be prepared in a manner consistent with providing and ensuring that the member's vote will be by "secret ballot."

MUTUAL OPERATIONS

AMEND POLICY MUTUAL FIVE

STOCKHOLDERS MEETINGS

Annual Elections – Mutuals 3, 4, 5, 6, 7, 11, 16, and 17

6. Actions by Mutual Boards when a Contracted Vendor is Retained for Elections

- a. Each Mutual may appoint observer(s) who may make their observations to its respective Mutual Board.
- b. Each Mutual Board shall validate its own election.

7. Actions by Shareholders – Mutual Five Only

Any shareholder or contractor of Mutual Five that allegedly intimidates or bullies another shareholder, or forges ballot signatures of another shareholder, shall be requested to appear before the Mutual Five Board of Directors in Executive Session to answer the charges or allegations. If criminal acts have been committed, the Golden Rain Foundation Security Department and the Seal Beach Police Department shall be notified and appropriate action taken.

MUTUAL ADOPTION

AMENDED

MUTUAL ADOPTION

AMENDED

ONE:		See 7210.1	TEN:		See 7210.10
TWO:		See 7210.2	ELEVEN:	15 Feb 07	
THREE:	09 Feb 07		TWELVE:		See 7210.12
FOUR:	14 Feb 07		FOURTEEN:		See 7210.14
FIVE:	21 Feb 07	17 Aug 11	FIFTEEN:		See 7210.15
SIX:	27 Feb 07		SIXTEEN:	20 Feb 07	
SEVEN:	30 Mar 07		SEVENTEEN:	06 Feb 07	See 7210.17
EIGHT:		See 7210.8			
NINE:		See 7210.9			

Mutual Administration Director's Report

AUGUST 2017

Copy & Supply Center

The Leisure World Copy & Supply Center is now open in Building 5, adjacent to the Security Satellite Office.

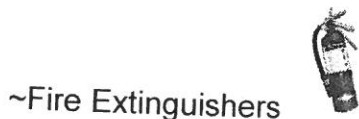
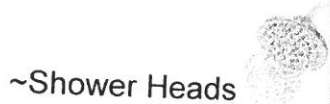
It is centrally located with expanded duplicating services and easy access for residents who want to make photocopies, and purchase other popular items.

Open Monday through Friday from 8:00 a.m. to 4:30 p.m.

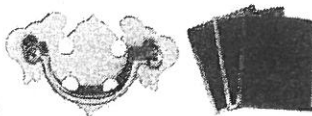
Telephone number is 562-431-6586 extension 345.

The Golden Rain Foundation (GRF) is acquiring the new color copier to complement its industry strength black-and-white copier for expanded service.

At the Copy & Supply Center you will be able to purchase:



~Small common replacement parts used in the bathrooms and kitchens, such as



cabinet pulls and range filters

You may also drop off old batteries and light bulbs for proper disposal.

This is great news as these and other merchandise were previously available only at the Golden Rain Foundation (GRF) Purchasing Department.