

A G E N D A
REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
SEAL BEACH MUTUAL FIVE
May 16, 2018
Meeting begins at 9:00 a.m.
Building Five Conference Room B

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
2. SHAREHOLDER COMMENTS (2/3 minutes per shareholder agenda items only)
3. ROLL CALL
4. INTRODUCTION OF GRF REPRESENTATIVE, STAFF, AND GUEST(S):

Mr. Gould, GRF Representative
Ms. Hopkins, Mutual Administration Director
Mr. Meza, Building Inspector
Mr. Antisdell, Building Inspector
Ms. Pandit, Recording Secretary
5. APPROVAL OF MINUTES:
Regular Meeting Minutes of April 18, 2018
6. BUILDING INSPECTOR'S REPORT Mr. Meza / Mr. Antisdell
Permit Activity; Escrow Activity; Contracts & Projects; Shareholder and Mutual Requests (p. 3)
7. GRF REPRESENTATIVE Mr. Gould
8. **UNFINISHED BUSINESS**
 - a. Mutual Five Project updates:
 - i. Roofing Bid Package Progress for Buildings 109, 111, 116, 118, and 119
 - ii. Swale between Mutual 5 and Mutual 4 – Contract
9. **NEW BUSINESS**
 - a. Repair of Sidewalk near Unit 96-F (p. 5)

STAFF SECRETARY BREAK 11:00 a.m.

10. SECRETARY / CORRESPONDENCE Ms. Boryta
11. CHIEF FINANCIAL OFFICERS REPORT Ms. Tran
12. MUTUAL ADMINISTRATION DIRECTOR Ms. Hopkins

(Friday, May 11, 2018 sp)

13. ANNOUNCEMENTS
14. COMMITTEE REPORTS
15. DIRECTORS' COMMENTS
16. SHAREHOLDER(S)' COMMENTS (2-3 MINUTES)
17. ADJOURNMENT
18. EXECUTIVE SESSION

STAFF SECRETARY WILL LEAVE THE MEETING BY 12:10 p.m.

**NEXT MEETING June 20, 2018, at 9:00 am
Building Five Conference Room B**

(Friday, May 11, 2018 sp)

INSPECTOR MONTHLY MUTUAL REPORT

MUTUAL (05) FIVE

INSPECTOR: **MIKE MEZA**

DATE: **MAY 16TH, 2018**

PERMIT ACTIVITY

UNIT #	DESCRIPTION OF WORK	GRF/CITY	PERMIT ISSUE	COMP. DATE	CHANGE ORDER	RECENT INSPECTION	CONTRACTOR / COMMENTS
96-I	BATH REMODEL/ WINDOWS	BOTH	05/01/18	08/31/18	NO	NONE	LOS AL BUILDERS
97-C	REMODEL	BOTH	04/02/18	06/11/18	NO	04/16/18 FRAM/ELEC/PLUMB	CAL CUSTOM INTERIORS
97-C	REMODEL	BOTH	04/02/18	06/11/18	NO	04/17/18 DRYWALL & LATHE	CAL CUSTOM INTERIORS
97-I	ROOM ADDITION	BOTH	03/10/18	07/06/18	NO	04/09/18 FOOTING	MP CONSTRUCTION
97-I	ROOM ADDITION	BOTH	03/10/18	07/06/18	NO	04/11/18 ROUGH PLUMBING	MP CONSTRUCTION
97-I	ROOM ADDITION	BOTH	03/10/18	07/06/18	NO	4/11/18 ELEC/FRAMING	MP CONSTRUCTION
97-I	ROOM ADDITION	BOTH	03/10/18	07/06/18	NO	05/02/18 HOT MOP	MP CONSTRUCTION
101-G	WASHER/DRYER	BOTH	05/01/18	07/02/18	NO	NONE	LOS AL BUILDERS
106-G	HEAT PUMP	BOTH	05/07/18	06/07/18	NO	NONE	ALPINE
108-C	FLOORING/CARPET	NO	05/07/18	05/30/18	NO	NONE	KARY'S CARPETS
111-J	HEAT PUMP	BOTH	05/01/18	06/01/18	NO	NONE	ALPINE
121-F	REMODEL	BOTH	11/20/17	05/25/18	NO	NONE	HADI CONSTRUCTION

SHADED AREAS HAVE BEEN SIGNED OFF

ESCROW ACTIVITY

UNIT #	NMI	PLI	NBO	FI	FCOEI	ROF	DOCUMENTS/COMMENTS
72-D		07/10/17					
90-G		02/09/18					
95-H		03/29/18					
96-K	4/24/2018						
97-J		03/21/18					
108-C		04/12/18					
110-L		02/23/18	05/08/18				
111-D		04/12/18					
112-D		03/16/18					
114-L		03/13/18					
115-A		04/26/18	05/01/18	05/08/18			
120-K		04/04/18	04/17/18	04/30/18	05/14/18		

SHADED AREAS HAVE BEEN SIGNED OFF

NMI = New Member Inspection
 PLI = Pre-Listing Inspection
 NBO = New Buyer Orientation
FI = Final Inspection
 FCOEI = Final COE Inspection
 ROF = Release of Funds

CONTRACTS

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Mutual Corporation No. Five

MEMO

TO: MUTUAL BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: REPAIR OF SIDEWALK NEAR UNIT 96-F (NEW BUSINESS ITEM A)
DATE: MAY 16, 2018
CC: MUTUAL FILE

On May 16, the Board of Directors will discuss the sidewalk concrete repair near 96F as an addition to the Juardo Contract for the Swale between Mutual Five and Mutual Four.

I move to approve / deny the sidewalk concrete repair near Unit 96-F, with work to be done by MJ Juardo, at a cost not to exceed \$2,500 and authorize the President to sign the contract. Funds to be taken from _____.