

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS  
SEAL BEACH MUTUAL FIVE  
June 12, 2018**

The Organizational Meeting of the Board of Directors of Seal Beach Mutual Five was called to order by Acting Chairperson Ms. Hopkins at 11:01 a.m. on Tuesday, June 12, 2018, in Clubhouse Four, Section C.

Those Directors present were: Joan M. Boryta, Betty Coven, Ph.D., Kenneth E. Cude, Connie Deady, Kevin Powell, Debbie Tran and Rogell Van Wyk. The Mutual Administration Director Ms. Hopkins and Mutual Administration Secretary Kmiecik were also present.

Ms. Hopkins announced that the purpose of the meeting was to elect officers of the Board of Directors for the 2018-2019 term of office and to select the day and time of the Board's Regular Monthly Meeting.

Ms. Hopkins called for nominations for the office of President. Joan Boryta nominated Dr. Betty Coven for President. There being no further nominations, Dr. Betty Coven was elected to the office of President for the 2018-2019 term of office.

The chair was turned over to newly-elected President Coven, who then called for nominations for the office of Vice President. Joan Boryta nominated Rogell Van Wyk for Vice President. There being no further nominations, Rogell Van Wyk was elected to the office of Vice President for the 2018-2019 term of office.

President Coven called for nominations for the office of Secretary. Debbie Tran nominated Joan Boryta for Secretary. There being no further nominations, Joan Boryta was elected to the office of Secretary for the 2018-2019 term of office.

President Coven called for nominations for the office of Chief Financial Officer. Connie Deady nominated Debbie Tran for Chief Financial Officer. There being no further nominations, Debbie Tran was elected to the office of Chief Financial Officer for the 2018-2019 term of office.

The committee assignments will be made at the next regular Board of Directors meeting. The current assignments are:

President Coven is ex officio on all committees

Administration	Chair: Coven	Member: Van Wyk
Architectural	Chair: Deady	
Bldg Capts/Pets	Chair: Boryta	
Carports	Chair: Boryta	
Emergency	Chair: Powell	Member: Van Wyk
Events	Chair: Deady	
Financial	Chair: Tran	Member: Cude
Landscape	Chair: Deady	
Laundry	Chair: Powell	

Policies  
Physical Prop  
Website

Chair: Coven  
Chair: Cude  
Chair: Tran

Members: Cude, Van Wyk  
Member: Powell


President Coven stated that the previous year's Organizational Meeting minutes have already been approved.

The Board discussed the time of the Regular Monthly Board Meetings. Upon a MOTION duly made by CFO Tran and seconded by Secretary Boryta it was

RESOLVED, That the Regular Monthly Board Meeting remain on the third Wednesday of the month, in Building 5, Conference Room B, and the time of the meeting will be 9:00 a.m.

The MOTION passed.

There being no further business, President Coven adjourned the meeting at 11:08 a.m.

  
Attest, Joan Boryta, Secretary  
SEAL BEACH MUTUAL FIVE  
ka:7/31/18