

SEAL BEACH MUTUAL NO. FIVE**Shareholders Regulations – Caregivers****1. Purpose**

To safeguard the physical and financial well-being of Mutual 5 authorized residents who use the services of home-based care, any person or entity, including a family member/s, who assists a Mutual 5 authorized resident with activities of daily living; routine, non-medical health regimens; and/or live-in, long-term or terminal health care in the authorized resident's Mutual 5 unit, must abide by the following rules.

2. Eligibility Requirements

- 2.1. All applicants for caregiver authorization must fulfill all the following qualifications:
 - 2.1.1. Be at least 18 years of age.
 - 2.1.2. Attest that they have not been convicted of a felony; or a misdemeanor involving moral turpitude (e.g., fraud, perjury, criminal threats).
- 2.2. All caregivers (including family members) being compensated (compensation shall include provisions of money, lodging or food in exchange for care [Civil Code §51.3(i)] by an individual, private company or government entity for their caregiving services must possess a properly registered and current Seal Beach business license. The license may be registered in the name of the caregiving service or in the caregiver's own name.
 - 2.2.1. Caregivers who are assigned directly by a private caregiver service that holds a City of Seal Beach business license to care for a Mutual 5 authorized resident are exempt from the requirement for a Seal Beach business license.
- 2.3. Complete the GRF and Mutual 5 application procedures outlined in 7557-3.

3. Types of Caregivers**3.1. Non-Residential Caregiver**

Any person, including a family member, who visits a Mutual 5 unit between 6 a.m. and 9 p.m. in order to assist an authorized Mutual 5 resident with activities of daily living; assist in routine, non-medical health regimens; provide other physical or emotional support; or offer long-term or terminal health care, will be designated as a non-residential caregiver.

3.2. Residential Caregiver

3.2.1. Any person, including a family member, who is present in a Mutual 5 unit between 11 p.m. and 6 a.m. in order to assist an authorized Mutual 5 resident with activities of daily living; assist in routine, non-medical health regimens;

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provide other physical or emotional support; or offer long-term or terminal health care, will be designated as a residential caregiver.

- 3.2.2. In no case shall the number of persons, including the caregiver, remaining in a Mutual 5 unit between the hours of 11 p.m. and 6 a.m. exceed two people in a one-bedroom unit, or three people in a two-bedroom unit.

4. Restrictions

- 4.1. No Mutual 5 authorized resident shall house more than one residential caregiver, including family members, during any single day between 11 p.m. until 6 a.m.
- 4.2. No caregiver shall bring family members, pets, or guests onto Mutual 5 property.
- 4.3. Entry Pass
- 4.3.1. Every caregiver must apply for a GRF caregiver entry pass, which must be displayed to Security Department personnel each time the caregiver enters Leisure World.
- 4.3.2. If the caregiver operates their own motor vehicle within Leisure World, the entry pass must be displayed in clear view upon the driver's side dashboard of their vehicle during the entire time their vehicle is on GRF or Mutual property.
- 4.3.3. No caregiver shall transfer or permit the use of their entry pass by any other individual.
- 4.4. Caregiver Identification
- 4.4.1. Any caregiver must wear in clear sight the LWSB caregiver photo ID while outside the authorized resident's unit.
- 4.4.2. Caregivers shall not transfer their caregiver identification for use by any other individual.
- 4.5. Caregiver use of amenities
No caregiver may utilize GRF amenities, other than as necessarily incidental to provide support to their associated authorized resident.
- 4.5.1. Laundry

Caregivers are subject to laundry use rules outlined in Mutual 5 policy 7575.

4.5.1.1. Non-residential caregivers can only use Mutual 5 laundry facilities to launder the clothes, linens and other articles of the Authorized Resident for whom they provide care.

4.5.1.2. Residential caregivers may use Mutual 5 laundry facilities to launder their own clothes, linens and other articles as well as those of the

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Authorized Resident for whom they provide care.

4.5.1.3 Any caregiver who use Mutual 5 laundry facilities for any other purpose is liable for the forfeiture of their entry authorization and their Mutual 5 caregiver identification documents.

4.6. Caregiver Vehicle Parking

Caregivers are subject to all vehicle usage and parking rules specified in Mutual 5 policies 05-7506-1 and 05-7583-1, respectively.

- 4.6.1. Caregivers must always display a designated caregiver entry authorization on the driver's side vehicle dashboard while operating or parking their vehicle on Mutual 5 property.
- 4.6.2. Non-residential caregivers may not park their vehicles on Mutual 5 property or carports between the hours of 11 p.m. and 6 a.m.
- 4.6.3. If the authorized resident associated with the caregiver does not own a vehicle, the authorized resident may petition the Mutual 5 board to permit the caregiver to use the associated resident's carport for parking their own vehicle.
- 4.6.4. Caregivers are allowed to park their vehicles on Mutual 5 property or carports only in connection with providing the actual services for which they were hired. Caregivers must remove their vehicles from Mutual 5 property when they are not providing services.

5. Residential Caregiver's Use of Resident's Unit

- 5.1. Mutual 5 may give written permission for a residential caregiver to reside in the associated resident's unit during their absence of up to 90 days if all the following conditions are met:
 - 5.1.1. The authorized resident is absent from the unit due to hospitalization or other necessary medical treatment; and
 - 5.1.2. The authorized resident expects to return to the unit within 90 days from the date the resident absented the unit; and
 - 5.1.3. The authorized resident associated with the residential caregiver submits a written request asking that the resident caregiver be allowed to remain in order to be present when the authorized resident returns to reside in the unit.
- 5.2. If, after 90 days, the authorized resident is still absent the residential caregiver shall vacate the associated resident's unit on or before the 91st day after the resident has

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absented the unit.

- 5.3. Excepting the circumstances above, no caregiver can remain in the associated Mutual 5 resident's unit during the resident's overnight absence.

6. Termination of Caregiver's Association with a Mutual 5 Authorized Resident

Any individual's role as a caregiver to an authorized resident shall be considered terminated, and all caregiver entry access and caregiver ID documents must be immediately surrendered to the GRF Stock Transfer Office and/or the GRF Security Department, if any of the following conditions apply:

- 6.1. The caregiver has not filed for caregiver status within three (3) days of beginning their service.
- 6.2. The associated resident, and/or the direct employer of the caregiver has terminated the caregiver's services.
- 6.3. The caregiver does not renew their caregiver registration on a date before their current caregiver registration has expired.
- 6.4. The caregiver has been convicted of a felony or misdemeanor as defined previously in this document.
- 6.5. The authorized resident can no longer corroborate that the residential caregiver's services to assist with necessary daily activities or medical treatment, or both, are required from the caregiver.
- 6.6. The Mutual 5 Board of Directors or other authorized body has determined, with proper notice given to the authorized resident associated with the caregiver, that the caregiver, due to one or more violations of the governing rules of Mutual 5 or GRF, is no longer authorized to provide caregiving services to the authorized resident.
- 6.7. The authorized resident associated with the caregiver has been under medical care and absent from the unit and:
- 6.7.1. The authorized resident or their legal representative has not submitted a written request to the Board of Directors asking for the residential caregiver be allowed to remain in the unit in order to be present when the authorized resident returns to their residence before a 90-day period of absence has lapsed; or

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6.7.2 The authorized resident under care has not returned to their unit for more than 90 days from the first day of their absence.

6.8. The authorized resident associated with the permitted health care resident has died.

6.9. In all cases, termination of the right of a caregiver will be immediate unless that action would endanger the health and/or life of the authorized resident. In such case, the disqualified caregiver may remain, with the consent of the authorized resident, for not more the 30 days to accommodate the search for a qualified replacement.

7. Enforcement

7.1. The Mutual 5 Board of Directors is obligated to investigate and evaluate any credible reporting of a violation of this caregiver policy.

7.2. The Mutual 5 Board of Directors will impose any disciplinary measures through the process outlined in Mutual 5 policy 7585.

7.3. The individual who owns the unit's stock certificate is responsible for all monetary punishments associated with any fines associated with their unit.

Document History

Adopted: 17 Aug 2022 Action

Keywords: Caregivers