



# REGULAR MONTHLY BOARD OF DIRECTORS MEETING

## MUTUAL FIVE

### SUMMARY REPORT

Wednesday, April 19, 2023

Action/Request	Person Responsible
<p><b>1. <u>Motion for Agenda Item to be Added to Agenda for 4/19/23</u></b>            RESOLVED to add item to Building Inspector's Report, Item B "Discuss and vote to approve contract for construction of concrete sidewalk of Building 70."</p>	Mutual Board Mutual Administration
<p><b>2. <u>Approval Minutes – a</u></b>            The Regular Meeting Minutes of March 15, 2023 were approved by general consent of the board to stand as written.</p>	Mutual Board Assistant Portfolio Specialist
<p><b>3. <u>Building Inspector – a</u></b>            RESOLVED to approve the patio proposal for Unit 05-112C. Work to be done at the shareholder's expense.</p>	Mutual Board Building Inspector Physical Property
<p><b>4. <u>Building Inspector – b</u></b>            RESOLVED to approve the contract for construction of concrete sidewalks at the southwest corner of Building 70, Phase I, with MJ Jurado, Inc., at a cost not to exceed \$15,045. Funds to come from Infrastructure Reserves. Authorize the President to sign the contract; and authorize the necessary transfer of funds in accordance with the provisions of Civil Code 5502.</p>	Mutual Board Building Inspector Physical Property Service Maintenance Finance
<p><b>5. <u>Unfinished Business – a</u></b>            RESOLVED to authorize GRF IT Department to provide Mutual 5 Board of Directors to have a LWSB Mutual Five email address, for a total cost not to exceed \$70.00 per month. Funds to come from Operating Budget and authorize the President to sign any necessary documentation.</p>	Mutual Board IT Department Finance
<p><b>6. <u>New Business – a</u></b>            RESOLVED to acknowledge, per the requirements of the Civil Code §5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year's budget, statements prepared by the financial institutions where the Mutual has its operating and reserve accounts, an income and expense statement for the Mutual's operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of March 2023.</p>	Mutual Board Finance
<p><b>7. <u>New Business – b</u></b>            RESOLVED to cancel the June Monthly Board meeting due to the Annual Election meeting.</p>	Mutual Board Mutual Administration



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<b>8. <u>New Business – c</u></b> RESOLVED to approve Fenn Termite and Pest Control 3-year contract from 2023-2026, at a cost not to exceed \$36,326.00. Funds to come from Operating Expenses and authorize the President to sign any necessary documentation.	Mutual Board Building Inspector Physical Property Service Maintenance Finance
<b><u>Follow-Up Agenda Items (for next regular meeting)</u></b> a. Monthly Finances	Mutual Board Assistant Portfolio Specialist